

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
111 N. B STREET, YALE, OKLAHOMA
APRIL 13, 2021
6:30 P.M.**

The Yale City Commission will discuss and may take action at this meeting, including a vote or a series of votes, on each item listed on the Agenda unless the agenda item specifically states that no action will be taken.

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday April 13, 2021 by Mayor Clara Welch.
2. **ROLL CALL** – Those present were Mike Strader, Jason Brown, Brian Porter, Jr., Clara Welch and Richard Adsit.
3. **CONSENT AGENDA** – Brian Porter, Jr. made the motion to approve the consent agenda as presented, Richard Adsit seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – March 9, 2021**
 - b. **Approval of Claims**
 - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
5. **PUBLIC APPEARANCES** – Bryan Rosenquist spoke stating his concern over the gas billing and no communication from the City. He stated he had to hear what was going on off the TV from Mugsy's. He asked what his part was and that he would write his check today.

Dale Lozier spoke stating he was sold a service without being notified and has not been able to get trash cans at his residence. Mayor Welch recommended he speak to the City Manager.

6. GENERAL ORDERS

- a. **Consideration, discussion and action on the property located at 102 and 104 S. B Street.** – Officer Moore presented current pictures of the property. Mrs. Welch asked if staff had any recommendations and Mr. Brown asked how the property was structurally. Roy Lozier stated there had been substantial work done and it was 90% better than it was last month. Mr. Lozier also stated more time was needed and they had not been given a detailed list of concerns. Mrs. Welch directed staff to give an itemized list or points of concern to the property owners, Jason Brown made the motion to table the item to the May 11, 2021 meeting. Mike Strader seconded the motion which passed as follows: Yea: Brown, Strader, Welch Nay: Adsit, Porter.
- b. **Consideration, discussion and action fiscal year 2020-2021 budget amendments.** – Richard Adsit made the motion to approve the proposed budget amendments for the 2020-2021 fiscal year. Brian Porter, Jr. seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.

7. MISCELLANEOUS

- a. **Consideration, discussion and action on a permanent sign to be placed at Jim Thorpe Park between the park canopies and facing the highway for "YALE TRADE DAYS".** – Brian Porter, Jr. spoke for the Chamber stating they hold several events in the park and would like to build a sign at the Chambers expense as a permanent structure. Richard Adsit made the motion to approve the request for a permanent sign to be placed at Jim Thorpe Park for the "YALE TRADE DAYS". Jason Brown seconded the motion which passed as follows: Yea: Brown, Adsit, Strader, Welch Abstain: Porter.
- b. **Consideration and discussion on fiscal year 2020-2021 budget.** – Mr. Kelly stated it had been an unprecedented year with COVID and shutting down a lot of city functions. The gas bill has caused complications, unneeded spending has ceased. We have lost some staff, only one position has been filled. At this time staff does not have any concerns of not making budget. Next year we will look at budget reductions.
- c. **Consideration, discussion and action on the Yale Municipal Swimming Pool.** – Brian Porter, Jr. stated there was no reason to limit our citizens on services, there are no other small city pools around. Clara Welch

recommended that staff advertise to surrounding communities. Brian Porter, Jr., made the motion to direct staff to prep the pool for the 2021 season, Richard Adsit seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.

- d. **Consideration, discussion and action regarding street repairs including but not limited to potholes, street signs and general maintenance.** – Mr. Kelly reported that cold patch has been ordered to repair potholes in the City. Jason Brown asked about the street sign going into Rockinghorse Lane. Clara Welch and Brian Porter, Jr. stated they would like to have staff present a detailed street plan and possibly designate a day for street repairs each month so residents will know what to expect.
- e. **Consideration, discussion and action regarding a City of Yale Capital Improvement Plan.** – Clara Welch asked for a written Capital Improvement Plan stating this is a road map of where you're at and where you're going. She also stated this is needed as for the City Commission to work more effectively with staff.

Brian Porter, Jr. made the motion to recess the Yale City Commission meeting, Jason Brown seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None. The regular meeting of the Yale City Commission was recessed at 7:16 p.m. on Tuesday April 13, 2021.

Jason Brown made the motion to reconvene the Yale City Commission meeting, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None. The regular meeting of the Yale City Commission was reconvened at 8:37 p.m. on Tuesday April 13, 2021.

8. EXECUTIVE SESSION

- a. **An Executive Session for the purpose of holding confidential communication pursuant to 25 O.S. §307 (B)(1) to discuss the employment, hiring or appointment of City Manager.** – Brian Porter, Jr. made the motion to enter into executive session, Richard Adsit seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.
The meeting entered into executive session at 8:37 p.m.

Jason Brown made the motion to exit executive session, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.
The meeting exited executive session at 9:28 p.m.

9. RETURN FROM EXECUTIVE SESSION

- a. **Possible action regarding the employment, hiring or appointment of City Manager.** – Clara Welch made the motion to increase the current City Manager's pay by \$12,000 per year beginning with the next pay period of April 21, 2021. Brian Porter, Jr. seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.

10. **ADJOURNMENT** – Brian Porter, Jr. made the motion to adjourn the meeting of the Yale City Commission, Jason Brown seconded the motion which passed as follows: Yea: Brown, Adsit, Porter, Strader, Welch Nay: None.

The regular meeting of the Yale City Commission was adjourned at 9:30 p.m. on Tuesday, April 13, 2021.

Signed: 
Deanna Couch, City Clerk

Signed: 
Clara Welch, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 9TH DAY OF APRIL 2021 AT 4:30 P.M. AT YALE CITY HALL.